



2017-2018

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Alta High School  
11055 South 1000 East  
Sandy, Utah 84094

Dear Alta Student,

Welcome to Alta High School, "Home of the Hawks!"

We are excited and thrilled that you have chosen to be a part of our school family. Alta High School (AHS) has many rich traditions of excellence. Over the past few years Alta has been chosen as one of the top 100 schools in the nation (Newsweek). Simply stated, by choosing Alta, you are choosing an academic and school culture of excellence. AHS success also extends well beyond the classroom, with high accolades in the arts, athletics, performing arts, clubs, programs, and exciting activities. Our primary goal is to help you gain knowledge, skills, and positive traits that will help you become college-and-career ready. We will do everything we can to prepare you to be successful in the 21<sup>st</sup> century. As an Alta Hawk, we expect you to **SOAR** both during and after your time here in the "nest!"

Alta Hawks **SOAR** by being **Safe, Organized, Actively Engaged, and Respectful**. We provide a **SOARing** environment by working and collaborating together in our classrooms, hallways and commons, activities, and in our broader community. As an Alta Hawk, you are a representative and an ambassador for our school. You will now represent the thousands of alumni that have attended this fine institution of learning and who have made our school the best in the state, and one of the best in the nation. We know you are ready for the challenge and responsibility, and that you will SOAR during your high school years here at Alta.

Thank you for your enthusiasm, excitement, loyalty, and commitment to Alta High School. We have high expectations for you and encourage you to become actively engaged and involved here at Alta. We challenge you to make several positive contributions to your school, and continue to add to the foundation of making Alta High School a tremendous school and community!

As a former Alta High Alumni, I formally welcome you to Alta High School. It's a great day to be a HAWK!  
Sincerely,

*Brian McGill*

Principal

## Administration

### **Principal**

Brian McGill

### **Assistant Principals**

Steve Bailey	A-D
Brenda Staples	E-K
Kelcey Kemp	L-R
Garry True	S-Z

## Comprehensive Guidance

### **Counselors**

Jennifer Scheffner	A-CI
Christine Astle	Cm-GI
Jesse Davis	Gm-La
Sierra Bell	Lb-Pa
Callie Bjerregaard	Pe-Sp
Kelsie Court	Sq-Z
Terra Bingham	Financial Aid Specialist & Hope Squad Advisor

### **CTE Coordinator**

Matthew Leininger

### **School Psychologist**

Alicia Stephens

## Phone Numbers

Main Office	801-826-5600
Main Office Fax	801-826-5609
Attendance Office	801-826-5610
Counseling Center	801-826-5620
Counseling Center Fax	801-826-5698

# Live The Legacy!

Dear Hawks,

Welcome to the best four years of your life! Your time here will go by extremely quickly and whether you are just beginning or nearly reaching the end of your high school years, we, your 2017-2018 Student Body Officers, wish to make this year the best you have yet experienced. Take the time to meet new people, and go out of your way to include everyone because Alta is our home, and WE ARE FAMILY. We hope to unite as one and create a passion for school spirit. Let's make great memories that will last a lifetime. This year Alta celebrates its 40<sup>th</sup> year; it has seen thousands of students pass through its halls, and every one of them has made their mark. It is now our turn to "**Live The Legacy.**" Let's make our mark and ignite the Hawk within.

Sincerely,

Your 2017-2018 Student Body Officers

## **Student Government**

Student body officers include president, vice president, secretary, financial chairperson, attorney general, historian, public relations chairperson, women's activity chairperson, and men's activity chairperson. They organize activities for the student body. Class officers include president, vice president, secretary, historian, and public relations. Students running for Student Government must exemplify all aspects of the Student Code of Conduct. Elected officers or candidates who violate the Student Code of Conduct may be removed or excluded from participation in Student Government.

### **2017-2018 Alta Student Government**

#### **Student Body Officers**

<b>McKenzie Gutierrez</b>	<b>President</b>
<b>Ashley Scott</b>	<b>Vice-President</b>
<b>Morgan Lyman</b>	<b>Secretary</b>
<b>Rachel Richards</b>	<b>Historian</b>
<b>Clayton Blood</b>	<b>Attorney General</b>
<b>Drew McNulty</b>	<b>Financial Chair Thane</b>
<b>Kaylen Cole</b>	<b>Public Relations</b>
<b>Abby Liljenquist</b>	<b>Chief of Activities</b>
<b>Kaden Simons</b>	<b>Audio/Visual Officer</b>

#### **Senior Class Officers**

<b>Liz Harrison</b>	<b>President</b>
<b>Josh Affleck</b>	<b>Vice-President</b>
<b>Jack Anderson</b>	<b>Secretary</b>
<b>Sydney Pexton</b>	<b>Historian</b>
<b>Issac Johnson</b>	<b>Public Relations</b>

#### **Junior Class Officers**

<b>Baylor Johnsen</b>	<b>President</b>
<b>Darby Hayes</b>	<b>Vice-President</b>
<b>Carson Campbell</b>	<b>Secretary</b>
<b>Cade Alvey</b>	<b>Historian</b>
<b>Traven England</b>	<b>Public Relations</b>

#### **Sophomore Class Officers**

<b>Finnegan Hayes</b>	<b>President</b>
<b>Ellie Anderson</b>	<b>Vice President</b>
<b>Caden Collins</b>	<b>Secretary</b>
<b>Carter Wray</b>	<b>Historian</b>
<b>Sam Strong</b>	<b>Public Relations</b>

**Freshman Class Officers**

TBA  
TBA  
TBA  
TBA  
TBA

President  
Vice President  
Secretary  
Historian  
Public Relations

**Senators**

Taylor Wood  
Ashlyn Martell  
Hannah Henderson  
Mackie Christensen  
Lexi Buxton  
Luke Vickery  
TBA

Senior  
Senior  
Senior  
Senior  
Junior  
Sophomore  
Freshman

**Head Cheerleaders**

Mariah Beaslin  
Noni Bridge

## Alta School Song

Stand up for Alta High!  
 Hawks soar to the sky.  
 spirit's high.  
 the key  
 to lead our team to victory.  
 A-L-T-A  
 Alta Hawks are here to stay.  
 Our black and silver in the sun  
 Will show them  
 that we're number one.

Take pride in all we do. Our  
 Success will follow you. Our  
 We've set our goals. That is  
 We will achieve  
 and proud traditions we  
 shall leave.  
 A-L-T-A-H-A-W-K  
 Forever more they'll hear  
 our cry,  
 The Hawks of Alta high!

## 2017-2018 School Dances

**ID cards are required and school dress code will be enforced.**

<i>DANCE</i>	<i>DAY/DATE</i>	<i>TIME</i>	<i>PLACE</i>	<i>DRESS</i>	<i>CHOICE</i>	
OPENING STOMP	Saturday, August 26	8-10 pm	South Patio	Casual	Stagg	Alta students only
HOMECOMING	Saturday, October 14	7-10 pm	Commons	Semi-Formal	Boys Choice	
CHARITY BASH	Saturday, November 11	8-10 pm	Commons	Semi Formal	Girls Choice	
WINTER DANCE	Saturday, December 16	8-10 pm	Gymnasium	Casual/ Theme Dress	Boys Choice	
MORP STOMP	Saturday, January 13	8-10 pm	Commons	Casual/ Theme Dress	Stagg	Alta students only
SWEETHEARTS	Saturday, February 10	8-10	Commons	Semi-Formal	Girls Choice	
PROM	Saturday, April 14	8-11 pm	TBA	Formal/Semi- Formal	Boy's/Any Junior Choice	
GIRLS PREFERENCE (Pref.)	Saturday, May 19	8-10 pm	Commons	Casual/Theme	Girls Choice	
SENIOR DINNER DANCE	Friday, June 1	6-10 pm	TBA	Semi-Formal	Stagg	Alta Seniors Only



### Academic Eligibility for Activities

Those students who represent Alta High School in any competitive activity must be academically eligible according to guidelines established by the Utah High School Activities Association (UHSAA) and Alta High School. In order to participate, a student must:

NOT have received more than (1) one failing grades (F) until they are made up and the teacher gives the converted grade. **Fall sports student athletes your 4<sup>th</sup> quarter advisory grade is calculated into your GPA, which affects academic eligibility for the first quarter of the next school year.** For further information, see the UHSAA handbook and Region VII manual.

Violations of the Student Code of Conduct can disqualify athletes from participation.

### Athletics/Region VII

Alta High offers a wide variety of athletic teams. They include: football, basketball, baseball, volleyball, softball, tennis, soccer, track, cross country, golf, wrestling, drill and swimming.

Alta participates in competitive events as a member of the Utah High School Activities Association (UHSAA). Alta is a 4A school and participates under the Region VII guidelines of the UHSAA. The schools in Region VII are as follows:

Alta	11055 S. 1000 E.	801-826-5600
Brighton	2220 E. Bengal Blvd.	801-826-5800
Corner Canyon	12943 S. 700 E.	801-826-6400
Cottonwood	5715 S. 1300 E.	801-610-8160
Jordan	95 Beetdigger Blvd.	801-610-8165
Timpview	3570 N. Timpview Dr. Provo	801-221-9720

### Ticket Prices for Region VII Activities

Student at home games: free **with** activity card

Students at away games or without activity card: \$5.00

Adults: \$5.00, Family Pass \$20.00 / game (**limit 6 immediate family members per pass**)

Home Basketball Family Pass \$100.00 (**limit 6 immediate family members per pass**)

### State Activities

At Alta many of our teams qualify for State Competition. In most cases the competition times are after school. However, in the event a State Semi-Final or Championship game or activity occurs during school hours, students will be excused to watch the event if the procedure listed below is followed:

1. An "Activity Release Form" for the event must be signed by a parent, returned to the Main Office and a game ticket purchased.
2. Ticket prices for State activities vary with each activity. Students will NOT be admitted to State events free with activity cards.

## Bell Schedules

<b>Monday, Wednesday, Thursday, Friday</b>	
Period	Time
Engagement Time	7:10 - 7:40
1 & 5	7:45 - 9:05
Advisory	9:10 - 9:40
2 & 6	9:45 - 11:05
1 <sup>st</sup> Lunch	11:05 - 11:35
3 & 7	11:40 - 1:00
3 & 7	11:10 - 12:30
2 <sup>nd</sup> Lunch	12:30 - 1:00
4 & 8	1:05 - 2:25

<b>Tuesday</b>	
Period	Time
Collaboration Time	7:10 – 8:55
1 & 5	9:00 – 10:10
2 & 6	10:15 – 11:25
1 <sup>st</sup> Lunch	11:25 – 11:55
3 & 7	12:00 – 1:10
3 & 7	11:30 – 12:40
2 <sup>nd</sup> Lunch	12:40 – 1:10
4 & 8	1:15 – 2:25

<b>60 Minute Assembly Schedule</b>	
Period	Time
Engagement	7:10 – 7:40
1 & 5	7:45 – 8:58
Assembly	9:03 – 10:03
2 & 6	10:08 – 11:21
1 <sup>st</sup> Lunch	11:21 – 11:51
3 & 7	11:56 – 1:09
3 & 7	11:26 – 12:39
2 <sup>nd</sup> Lunch	12:39 – 1:09
4 & 8	1:14 – 2:25

## **Student Engagement**

The school day will begin at 7:45 a.m. On Monday, Wednesday, Thursday and Friday. On these days, teachers will be in classrooms and available to students from 7:10 a.m. to 7:40 a.m. This time is designated for instruction, test/quiz makeup, study sessions, tutoring etc. On Tuesday, teachers will be involved in professional development, teacher collaboration, department and faculty meetings.

School will begin on Tuesdays at 9:00 A.M.

## Alta Hawks SOAR

Hawks are...	Classroom	Hallways	Assemblies	Lunchroom	Extracurricular Activities	Community
<b>S</b> afe	Follow classroom procedures	Be aware and be kind	Enter and exit calmly and efficiently; Keep walkways clear	Be aware; Be clean; Be kind	Be aware of and adhere to specific event expectations	Practice Positive citizenship
<b>O</b> rganized	Be prepared for class	Walk and talk; stay to the right	Sit and remain seated where directed	Clean up after yourself	Follow procedures appropriate to the event	Be aware of and support the social norms and laws of the community
<b>A</b> ctively Engaged	Participate appropriately Listen attentively	Be aware of your surroundings	Participate appropriately; Listen attentively	Enjoy your free time	Interact kindly and appropriately	Be a positive influence in your community; Be a good neighbor
<b>R</b> espectful	Interact courteously and patiently; Demonstrate academic integrity	Interact briefly and politely; Be quiet during class times	Participate Appropriately; Follow directions	Interact courteously And patiently	Demonstrate honor and integrity towards yourself, others and your surroundings	Represent Alta with pride, class and dignity.

## Alta High School Attendance Policy 2017-18

Alta High School is an inclusive learning community devoted to the highest levels of academic achievement and performance. In accord with Canyons School District's mission, AHS's priority is to ensure that all students graduate college and career ready through successful pursuit of post-secondary education. Research has demonstrated that attendance in school is one of the strongest predictors for academic achievement and success in the classroom (i.e. participation, critical thinking, effective communication, rehearsing, reciting, and receiving immediate feedback).

The educational foundation for both school and lifelong learning begins with attendance and participation in class and developing a positive rapport with teachers. The educational process requires continuity of both instruction and ongoing learning.

Frequent and routine absence from the day-to-day learning environment can significantly impede and disrupt student achievement and success in school, both short and long term. Excellent attendance establishes a pattern of responsibility, accountability, and shows commitment that ultimately will benefit students in high school, post-secondary education, in a career path, and in life.

The Utah Compulsory Attendance law (53A-11-101), and CSD's attendance policy (AA432), directs parents to require their children between the ages of six to eighteen to attend every official school day and for schools to actively promote regular attendance. Therefore, Alta High School has developed a policy that adheres to Canyons School District's and Utah's legal guidelines. (Ref. Utah Code 53A-15-1403)

### **RESPONSIBILITIES**

#### **STUDENTS**

- Students are expected to be prepared and be on time to class every school day in order to maximize educational opportunities.
- When a student is absent from school for any reason, it is his/her responsibility to contact teachers regarding makeup work. Students should contact their teachers (or consult online class resources) as soon as they return to school in order to makeup missed learning opportunities.
- Students shall follow proper check-in and check-out procedures.
- Students and parents are responsible for tracking their academic progress and attendance by using Skyward on a weekly basis.

#### **PARENT/GUARDIAN**

- Utah Compulsory Attendance Law [53A-11-101] requires every school age child to be in school. Parent/Guardian is responsible for his/her children's regular school attendance and may be charged with a misdemeanor if he/she fails to ensure his/her student's regular attendance.
- When a student is absent from any period during the school day, the parent/guardian shall call the Attendance Office for a GUARDIAN excused absence or submit a doctor, dental, legal note, or other approved written documentation for an EXCUSED ABSENCE.

- The parent/guardian is responsible for tracking his/her student's academic progress and attendance by using Skyward on a weekly basis.

### **SCHOOL PERSONNEL**

- Teachers are expected to record and verify student attendance daily.
- Teachers shall be in their classrooms on time and shall provide meaningful educational activities every day starting when the bell rings to encourage both attendance and punctuality.
- Teachers will provide a disclosure statement, which will explain expectations for academic grading and class participation.
- Administrators and office personnel will work cooperatively with students and parents/guardians to encourage positive school attendance.
- Parents will be notified via a Skylert message on a daily basis when their student has been reported absent in one or more classes.
- Through Skyward Alta High School will provide parents and students with access to attendance data, which is updated daily.
- Upon request, the Attendance Office shall review and resolve discrepancies in student attendance records.

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### **POLICY OVERVIEW**

To earn course credit, a student must attend class consistently. If a student accumulates a total of five (5) or more of any of the following codes (A, G, W, A-VT, and T) per class per quarter, the student will receive a no grade (NG). The no grade indicates the student is passing the class but has lost credit for the class due to unexcused absences and/or tardies. Students clear NG's by selecting from a list of options. A no grade (NG) is not available for those who have failed academically. Failing students will receive an F regardless of their attendance status. Both an NG and an F will result in loss of credit.

**For activity or athletic eligibility purposes, an NG is calculated as a failing grade.**

### **ATTENDANCE CODES**

An absence is defined as any class period that a student did not attend. Students are marked according to the following codes:

**ABSENCE (A):** When a student misses class, the teacher will mark the student absent. These absences will count toward the no grade (NG) policy.

**GUARDIAN EXCUSED ABSENCE (G):** An absence excused by a parent/guardian within three days of the absence occurring but without approved written documentation (see EXCUSED ABSENCES) will count toward the no grade (NG) policy.

**TARDY (T):** A student will be marked tardy if he/she arrives to class within the first ten minutes after the starting time of each class period. Students are given five minutes to get

from one class to the next and should use their time wisely to arrive on time to class. The tardy code will count towards the no grade (NG) policy.

**WAY LATE (W):** When a student arrives to class any time after the ten minutes allowed for a tardy, the student will be marked as way late. The way late code will count towards the no grade (NG) policy.

**EXCUSED ABSENCES (E):** If a student misses a full day, the parent/guardian shall notify the Attendance Office within three days of the absence. Approved written documentation (i.e. dentist note, doctor note, legal note, obituary, wedding announcement, or other approved documentation) **MUST** be provided. Excusals shall not be accepted after the three days or for previous quarters. The code for excused absences will not count towards the no grade (NG) policy.

**TRUANCY (A-VT):** If police or school personnel verify an absence as truancy, the absence code (A) will be changed to a truancy code (A-VT). School activities and assemblies that are scheduled during school hours are considered part of the regular school day. Students are required to attend the activity or be in a school-supervised alternate area during said time. The truancy code will count towards the no grade (NG) policy.

**VACATION RELEASE (E-V):** Canyons School District policy allows a student to miss up to ten (10) school days per year for pre-approved vacation release. The parent/guardian gives approval by calling the attendance office prior to the student's leave of absence. It is the responsibility of the student to contact his/her teachers regarding assigned work and grades prior to the leave of absence for a vacation release. Seniors attending college visits need to request a vacation release. The code for vacation will not count towards the no grade (NG) policy.

**SCHOOL ACTIVITY (N):** Students participating in activities sponsored by Alta High School or Canyons School District will be excused administratively. The code for school activities will not count towards the no grade (NG) policy.

**SUSPENSION (S):** When a student is placed on suspension, they are not allowed on school property or to attend school sanctioned activities. The code for suspension will not count towards the no grade (NG) policy.

**HOME & HOSPITAL (E-HH):** Due to medical issues, a student may not be able to attend school for a period of ten days or longer. The parent/guardian should contact the Attendance Office to arrange home and hospital services. The code for home and hospital will not count towards the no grade (NG) policy.

## CHECK-IN/CHECK-OUT PROCEDURES

**Check-in:** Students checking in during 1<sup>st</sup>/5<sup>th</sup> period who have approved written documentation (see EXCUSED ABSENCES) should check in at the Attendance Office to receive an EXCUSED (E) code. The code for excused absences will not count towards the no grade (NG) policy.

Students arriving during 1<sup>st</sup>/5<sup>th</sup> period without approved written documentation (see EXCUSED ABSENCES) should go directly to class. The teacher will mark the student tardy (T) if the student arrives within the first ten minutes of class and will mark the student way late (W) if the student arrives after the first ten minutes of class. The tardy (T) and way late (W) codes will count toward the no grade (NG) policy.

If a student enters campus for the first time during any other period throughout the day, a parent/guardian must check-in the student through the Attendance Office. The check-in will be coded as a GUARDIAN (G) absence unless the parent/guardian provides approved written documentation (see EXCUSED ABSENCES) within three school days. **A parent/guardian may not retroactively checkout his/her student.**

**Check-out:** If it becomes necessary for a student to leave school during the day, the student must check-out through the Attendance Office. A parent/guardian must call the Attendance Office and give permission for the student to check-out. The student will receive a check-out slip from the Attendance Office permitting him/her to leave. The check-out will be coded as a GUARDIAN (G) absence unless the parent provides approved written documentation (see EXCUSED ABSENCES) within 3 school days.

If a student waits to check-out until the last 30 minutes of a period, he/she will be given a check-out slip but will not be given an attendance code or considered absent. When a student has checked out and then returns to school, he/she must check-in with the Attendance Office. **A parent/guardian may not retroactively checkout his/her student.**

*Should parents/guardians have concerns regarding extenuating circumstances related to health, short-term illness, or long term sickness that result in a student exceeding the allowed number of absences, please reach out to your student's counselor or assistant*

## OPTIONS FOR MAKING UP NG'S & AVOIDING LOSS OF CREDIT

Students will be allowed to select from a list of options in order to make up no grades (NG's). To do so, a student must pick up a form in the Attendance Office for each no grade (NG) he/she must make up. Students must clear all attendance marks (absence or tardy) above the four allowed by selecting from the options below. 60 minutes of time will modify one absence; 30 minutes of time will modify one tardy. These forms will need to be verified by the appropriate individual before the NG will be cleared. The form



should be returned to the Attendance Office within three days of the student completing the make-up time. Students are responsible for following through and verifying that the selected option has been completed.

#### **OPTIONS:**

1. **Perfect Attendance** for 10 consecutive school days. These days may also be made up before midterm the following quarter. Perfect attendance does not include school activity (N) or excused absence (E) codes.
2. **Attending Engagement Time Sessions** (7:10 A.M.-7:40 A.M.) with the teacher in whose class the student received an NG. 60 minutes (two engagement time days) will modify one absence and 30 minutes (one full engagement time day) will modify one tardy. Attendance will be verified by the teacher.
3. **Increase in Academic** in the class in which the no grade (NG) was received. (Raise one full letter grade or the equivalent of a ten percent increase.) This option may only be applied the quarter following the term in which the no grade (NG) occurred.
4. **Service:** Students may make up time doing verifiable hours of school-related service as approved by an assistant principal. (60 minutes for an absence and 30 minutes for a tardy.)
5. **Hawk Study Hall:** For an absence or tardy, students must pick up the work prior to study hall from the class in which they received the no grade (NG). The teacher shall provide work for the student and the student will work on those assignment(s) for that specific class during study hall time. If work is not available for a given class, that teacher must sign to verify that the student may do work for a different class.

#### **HAWK STUDY HALL**

Study Hall sessions will be offered after-school on designated days with some early morning sessions potentially available. Study Hall schedules are available in the Attendance Office, on the Alta High website, and are posted throughout the building by midterm of each quarter. Once Study Hall sessions are available, no grades (NG's) must be made up by the end of the quarter in which they were earned.

For admittance into a session of Hawk Study Hall, students must have previously purchased a ticket in the Main Office, must bring their photo ID and have appropriate school work. No food, drink or electronic device will be permitted in the Study Hall area. No sleeping or communicating with other students will be allowed during the session. All Alta High School rules will be enforced in each session. A student who is disruptive or who violates the above rules during Hawk Study Hall will be asked to leave the session by the supervising teacher. The student will also forfeit the money and attendance for that session.

After-school Hawk Study Hall sessions start promptly at 3:00 P.M. and 4:00 P.M., early morning sessions start promptly at 6:00 A.M. If a student is late to a session, he/she will

not be admitted. It is recommended that students arrive five minutes prior to the start of a session. Tardies must be made up within the first half hour of each session.

Each time a student attends Hawk Study Hall, he/she will be given a yellow receipt. This receipt verifies the date and time spent in Study Hall and the class period the student chose for makeup. It is highly recommended that students retain their copy of the yellow slip in case a discrepancy arises. All attendance discrepancies can be resolved with the Attendance Office personnel. Skyward will show a (M-AB) code for time made up for the A (absent) and W (way late) attendance codes. Skyward will show a (M-VT) code for time made up for the A-VT (absent-verified truancy) attendance code. Skyward will show a (M-T) code for time made up for the T (tardy) attendance code.

#### Hawk Study Hall

Offense/Code	Time	Ticket/Price
Tardy (T)	30 Minutes	1 ticket -\$3.00
Absence (A, G, W, A-VT)	60 Minutes	1 ticket- \$3.00

#### **UNRESOLVED ATTENDANCE ISSUES**

- Truancy Letter #1 - will be sent to those parents/guardians who have students with unresolved attendance issues.
- Truancy Letter #2 – will be sent if attendance issues continue. Every attempt will be made to contact parents/guardians to schedule a parent conference in an effort to resolve the problem.
- Truancy Letter #3 – will be sent if no improvement in attendance is made. In the event of further attendance issues, the Canyons School District’s Office of Student Support Services may send a referral to truancy school and/or truancy court.

*This Attendance Policy may be revised at any time during the school year. Any changes that are made to this policy will be clearly communicated to students, parents, and staff.*

### **Cellular Telephones (CSD Policy JIC)**

Possession of a cellular telephone by a student is a privilege that may be forfeited by any student that uses their cell phone inappropriately. A student who possesses a cellular phone shall assume responsibility for its care. At no time shall the District be responsible for preventing theft, loss or damage to cell phones brought onto school property.

Cellular telephone use during classroom time, instructional activities and field trips are prohibited. Cellular telephones must be turned off during the foresaid times.

Exceptions to this policy may be granted by school administration on a case by case basis to accommodate family emergencies or medical necessity. Students violating these guidelines will be disciplined in accordance with District Policy – JK – Student Discipline.

### **Contacting Students at School**

Parents should not call their children at school except in cases of emergency. Persons other than parents or legal guardians are not allowed to contact students during school hours.

### **Language and Courteous Behavior**

Students are expected to use appropriate language and to be courteous to other students and staff members while on school premises or at school related functions. Vulgar language, possessing inappropriate reading material, insolence, disrespect or overt displays of affection before, during and after school or at school related activities may result in suspension. Violations can likewise disqualify students from participation in extra-curricular activities, and exclusion from school related functions.

## **Code of Conduct**

**RESPECT** A student always demonstrates courteous and polite behavior towards teachers, students, and support staff. A student shows tolerance and sensitivity for all people regardless of race, gender, religion or sexual orientation. A student is respectful of personal and school property, personal space, and privacy. A student always shows respect for our country and flag.

**HONESTY** A student is truthful; a student does his/her own work and never cheats on assignments or examinations. A student never takes anything that is not his/hers.

**RESPONSIBILITY** A student is accountable for matters relating to school; i.e., attendance, punctuality, homework, textbooks, lockers, behavior, grades, personal belongings, etc. Students will follow the appropriate dress standards.

**INTEGRITY** A student adheres uncompromisingly to a moral code of conduct as defined by school and community standards. A student demonstrates candor and sincerity, avoids deception, shallowness, and artificiality of any kind.

**PRIDE** A student demonstrates pride by contributing to a clean, healthy, and safe learning environment. A student shows pride by celebrating the excellence at Alta High School in the appropriate manner. Violations of the Student Code of Conduct can disqualify students from participation in extra-curricular activities, and exclusion from school related functions.

## **Student Conduct (CSD Policy JIC)**

### Behavior in the Classroom

Students shall conduct themselves in a manner that contributes to a productive learning atmosphere for themselves and their classmates. Students are expected to be attentive, cooperative, and industrious while in the classroom. Students who habitually disrupt or destroy the learning atmosphere shall be disciplined according to the procedures established in Policy – JK – Student Discipline.

### Behavior at Assemblies and Activities

Assemblies and activities shall be considered special student privileges where participation is contingent upon appropriate behavior. Students shall show respect to all performers. Students who disturb, disrupt, or show disrespect shall lose the privilege of attending and may be subjected to disciplinary action as outlined in Policy – JK – Student Discipline.

### Behavior at Competitive Events

Students are expected to demonstrate sportsmanship at all competitive events and to conduct themselves according to the rules of fair play both as spectators and participants. While healthy competition is encouraged, cheating or rude and disruptive conduct shall not be tolerated.

## Student Discipline (CSD Policy JK)

The administration shall take appropriate disciplinary action when students engage in activities which disrupt the educational environment, threaten or harm persons or property, or disrupt school activities. This policy shall be administered according to the following regulations.

The following conduct is defined as “dangerous and disruptive conduct” and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles.

1. Possession or distribution of drugs or alcoholic beverages.
2. Sexual harassment or fabrication of sexual harassment charges with malicious intent to defame character.
3. Arson – the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosives.
4. Burglary – breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.
5. Theft/Larceny/Stealing – the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
6. Criminal Mischief – willful or malicious injury or damage in excess of \$300 to public property or to real or personal property belonging to another.
7. Battery – the unlawful and intentional touching or striking of another person against his or her will.
8. Assault – placing another person in fear or apprehension of a harmful or offensive touching, whether or not touching is actually intended.
9. Vandalism – willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. Official grade transcripts and diplomas may be withheld until the student or the student’s parent(s)/guardian has paid for the damages or made appropriate restitution.
10. Gang-related Activity – dangerous or disruptive activity, which may include but is not necessarily limited to the following:
  - Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang.
  - Using a name, which is associated with or attributed to a gang. Designating turf or an area for gang activities, occupation, or ownership.

Students with prior knowledge of dangerous or disruptive behavior have the duty to report such behavior to school administration. Students who fail to report such behavior are subject to appropriate disciplinary sanctions.

Dangerous and disruptive violations will result in disciplinary action by Canyons School District. A complete copy of due process and disciplinary actions of dangerous and disruptive violations can be found in CSD Policy JK.

### **Dangerous and Disruptive Conduct**

Students who engage in dangerous or disruptive conduct, including bringing any weapon or facsimile of a weapon to school, committing arson, burglary, larceny, criminal mischief, battery or assault, or who engage in activities, which violate federal, state or local laws, shall be excluded from school (See District Policy – JK – Student Discipline).

### **Protection and Care of School Property**

Students shall be expected to use school equipment and facilities appropriately and to behave in such a way that school property is preserved and protected. Students may be disciplined for improper use or treatment of school facilities and/or equipment.

### **Tobacco Violation**

A student possessing tobacco including e-cigarettes in the school building or on the school grounds will be asked to surrender this material to school personnel and law enforcement may issue a Tobacco Citation.

### **Drug and Alcohol Use By Students (Policy JICH)**

The administration recognizes the need to prevent the possession, use, or distribution of illegal drugs, alcoholic beverages, or other prohibited substances.

Therefore, the possession, use, or distribution, by students, of any substance listed in the (accompanying administrative regulations) is prohibited on school district property, during school hours, and at any school-sponsored extra- curricular program or activity including those held off of the school property.

Prohibited Illegal Substances:

1. All substances defined as illegal in Utah Code 58-37-1
2. Alcoholic beverages as defined in Utah Code 32A-1-105
3. Any psychotoxic chemical substance used illegally as defined in Utah Code 76-10-107
4. Illegal possession or use of prescription medications containing any quantity of controlled substances listed in Utah Code 58-37-4

Drug and alcohol violations will result in the strict application of Canyons School District's Drug and Alcohol Policy. A complete copy of the regulation of drug and alcohol violations can be found in CSD Policy JICH.

### **Electronic Devices (CSD Policy JIC)**

Any use of an electronic device that exploits personal information, disrupts the educational process, invades personal privacy or compromises the integrity of educational programs is strictly prohibited. Students violating these guidelines will be disciplined in accordance with District Policy – JK – Student Discipline.

### **Hall Passes**

Students shall not be allowed out of class without a hall pass. Students shall not receive assistance in the office areas without a hall pass.

## **Hazing and Bullying (CSD Policy JICFA)**

Canyons School District strictly prohibits any student or school employee from engaging individually or collectively in any form of hazing or bullying on school property, in conjunction with any school activity, or involving any person associated with a school activity regardless of where it occurs. Students or school employees who initiate, promote, and/or engage in hazing, bullying, cyber-bullying, harassment, or retaliation activities will face disciplinary action, up to and including suspension, expulsion, loss of participation in extracurricular activities, probation, and/or termination of employment. In addition, conduct that may rise to a level of suspect criminal activity will be referred to law enforcement.

Hazing and bullying violations will result in disciplinary action by Canyons School District. A complete copy of the disciplinary actions of hazing and bullying can be found in CSD Policy JK.

### **Incident Investigation Protocol**

1. The student is given the opportunity to tell his or her version of the incident.
2. If the incident is not immediately resolved, parents may be called to inform them their student was involved in an incident.
3. Following the parent conference, one or more of the following disciplinary actions may be taken:
  - the student may be referred to anger management classes, court/law enforcement agencies, Canyons Family Education Center, or other appropriate programs
  - the student may be placed on a behavioral contract
  - the student may be assigned school or community service
  - the student may serve in-school suspension or detention
  - the student pays restitution for damages or harm
  - the parent may agree to attend classes with the student
  - the student is suspended for up to ten days
  - the student may be suspended to a District-Level hearing and may be expelled from the District

### **Right of Appeal**

Parents have the right to appeal a student suspension of more than ten (10) days by contacting Compliance and Civil Rights at the Canyons School District Office. 826-5351.



## **School Dress and Grooming (CSD Policy JIC)**

Students shall dress in a manner that shows respect for the educational environment and is befitting the day's activities. Students' clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Distraction is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc. shall be free of writing, pictures, or any other insignias which are crude, vulgar, profane, violent, or sexually suggestive.
2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission shall not be allowed.
3. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair, which is so conspicuous, extreme, odd in color or style that draws undue attention, disrupts, or tends to disrupt or interfere with the learning atmosphere at the school shall not be allowed.
4. All students shall wear clean clothing. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with, or pose a health or safety issue to the learning atmosphere at the school shall not be allowed.
5. Students shall not wear clothes that are mutilated, cut off, or are immodest, eg: short shorts, mini-skirts, bare midriffs, halter tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.
6. Students shall comply with the laws that govern wearing military uniforms and insignias (Title 10 USC 771-772, and Army Regulation 670 1 29-4).
7. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious or medical purposes.
8. School officials may require students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities.
9. Gang-related clothing, colors, and paraphernalia shall not be allowed in school or school activities. School officials will determine what constitutes "gang" clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.
10. Shoes must be worn at all times to ensure personal safety and hygiene.

**Technology Resources: Network Acceptable  
Use for Students (CSD Policy IJNDA)**

The Acceptable Use Policy shall be administered and implemented according to the terms and conditions outlined in the following regulations:

**Acceptable Network Use**

1. Students will use the Internet and other electronic information resources in an appropriate manner, abiding by the rules and regulations described in this policy.
2. Students who formally publish school or district related information on the Internet must have proper approvals and abide by district publishing guidelines and procedures (as per Policy-KDC-District and School Sponsored Information Media).
3. Students are expected to abide by generally accepted rules of network etiquette. These rules include, but are not limited to, being polite, never sending or encouraging others to send abusive messages, and never using inappropriate language.

**Unacceptable Network Use**

1. Students may not intentionally transmit or receive material in violation of law or district policy. This includes, but is not limited to, pornographic, indecent or sexually suggestive materials, weapons, controlled substances or alcohol, or incendiary devices. A student may not be in possession of or use pornographic materials on school property. Users are prohibited from posting or sending content that contains threats or is hatefully or racially, ethically otherwise objectionable.
2. Students may not participate in or promote any illegal or inappropriate activities, disruptive use of the network, or activities of any kind that do not conform to the rules, regulations and policies of Canyons School District.
3. Students may not use the network for product advertisement or political lobbying.
4. Students may not reveal personal information such as names, addresses, telephone numbers, passwords, credit card numbers or social security numbers. Releasing personal information of others or that of organizations associated with the district is prohibited.
5. Students may not intentionally harm or destroy district data, or the network. This includes, but is not limited to, creation and introduction of computer viruses, unauthorized access to restricted systems or programs, or using the district network to illegally access other systems.

#### Expectation of Privacy

1. Student files, disks, documents, etc., which have been used or created with district electronic information resources are not considered private.
2. Electronic mail transmissions are not private.

#### Discussion/Submission

1. Students will participate in a discussion with a parent or legal guardian District Policy-IJNDA-Technology Resources: Network Acceptable Use (student), which includes proper behavior and use of the network.
2. Students will be required to submit a new Student Signature of Agreement Form each year or upon special request.

#### Disciplinary Action

1. The combined signatures indicates the student and parent/legal guardian has carefully read, understands and agrees to abide by these terms and conditions regarding proper behavior and use of the network. The signatures on the Student Signature of Agreement Form are legally binding.
2. Students who violate the terms and conditions of this policy will be subjected to disciplinary action, including the possibility of suspension or expulsion from school and appropriate legal action. Access to electronic information may be limited, suspended or revoked.

#### Service Disclaimer

1. Canyons School District makes no warranties of any kind, either expressed or implied, for the electronic information resources it is providing. The District will not be responsible for any damages a student suffers while using these resources. These damages may include, but are not limited to, loss of data as a result of delays, employee errors or omissions, or non-deliveries or service interruptions caused by a network system. Use of information obtained by the network system is at the student's own risk. Canyons School District specifically denies any responsibility for the accuracy of information obtained through the electronic information resources.

## **Insurance**

Student insurance is available to all members of the student body at a minimal cost. CHIP information is located in Alta High's main office. It is highly recommended all students have some type of health and accident insurance. Neither the school nor the Canyons School District Board of Education is an insurance agent nor does the school or the district carry insurance on individual students. The district does provide the opportunity for an insurance company to serve students. Students participating in athletics must have insurance coverage.

## **Lockers**

Hall lockers are assigned to students prior to the registration window in August. The locker location is computer generated and students will not be able to choose where their locker will be located. Prior to the first day of school the locker location and combination will be available for students to see in Skyward.

### Locker Security

In order to protect your locker items, it is critical for students to adhere to these rules:

Stay in your assigned locker.

Do not give out your locker combination to other students!

Do not leave valuables in your locker.

### Care of Locker

Lockers are school property. Students are responsible for keeping lockers clean both inside and out. Any damage such as writing, scratches, or dents may result in the loss of locker privileges and students may be required to pay a fine for vandalism. Students are responsible to notify the Attendance Office if their locker is in need of repair or if it has been vandalized. Students will be held responsible for any unreported damage to their lockers.

### Locker Searches

School officials reserve the right to search any or all school lockers at any time. Any Item found in a school locker, which are of an illegal or inappropriate nature will result in disciplinary action. A complete copy of disciplinary actions can be found in CSD Policy JK and JICH.

### Loss of Personal Property

Canyons School District is not responsible for any personal property that is lost or stolen, which may have been stored in a student locker or gym locker. There is no provision, which allows payment for any personal item that is taken from a student locker.

## **Lost and Found**

Items left in the dance room, will be held in that area. Items left in the gym area, will be held in either the women's or the men's dressing area. After approximately a week the item will be moved to the Lost and Found cabinets located in the attendance office. Items left in other areas of the building will be held in the Attendance Office.

At the beginning of each quarter and one week following the close of school, items that have not been claimed will be donated to charity.

**Canyons School District  
HIGH SCHOOL FEE  
SCHEDULE 2017-2018**

**I. Required Fees**

(For fully or partially enrolled students)

Activity Fee.....	\$ 45.00
Book Rental .....	\$ 30.00
Locker Rental .....	\$ 5.00
Online Technology Supports .....	\$ 10.00

**II. Elective Fees and Charges**

Entry Level Elective

Class Fee ..... \$20.00 maximum

Advanced Level Elective

Class Fee ..... \$30.00 maximum

Limitation not applicable to elective Career and Technical Education (CTE) projects)

Class Changes \$ 5.00

(Non-essential, student-requested class changes)

Make-up Quarter (.25) Credit Class .....\$ 35.00

Non-District Test Proctoring .....\$ 35.00

Enrichment Labs .....\$ 35.00

(After school AP programs)

Driver Education Class .....\$ 95.00

Summer Driver Education Class ..... \$140.00

Fitness for Life Competency Test .....\$35.00

Fitness for Life Make-up Test..... \$35.00

\*\*Content Area Competency Test .....\$85.00

Algebra 1, American Government and Citizenship, Biology Computer Literacy, Earth Systems, General Financial Literacy, Language Arts 12, World Geography World Languages

Canyons Symphony Orchestra .....\$ 85.00

Music Instrumental Rental.....\$ 80.00

(Per instrument)

Yearbooks - contact boundary high school for cost.

Parking Permit.....\$ 10.00

\*\*USOE required fee for state tests administered at Granite School District Testing Center.

**III. Extracurricular Participation Fees**

Baseball.....	\$ 75.00
Basketball .....	\$ 60.00
Cross Country .....	\$ 60.00
Debate .....	\$ 75.00
Drama .....	\$ 40.00
Drill Team.....	\$ 45.00
Football.....	\$ 130.00
Golf .....	\$ 100.00
Music Performing Groups	
Instrumental .....	\$ 45.00
Vocal .....	\$ 45.00
Soccer.....	\$ 70.00
Softball.....	\$ 75.00
Swimming .....	\$ 65.00
Tennis.....	\$ 55.00
Track .....	\$ 60.00
Volleyball .....	\$ 60.00
Wrestling.....	\$60.00

**IV. Maximum Personal Per Student Uniform Expenditures**

Drill Team.....	\$600.00
Cheerleaders/Songleaders	
Varsity .....	\$500.00
Junior Varsity .....	\$300.00
Sophomore .....	\$300.00
Performing Groups	
Dance .....	\$250.00
Color Guard.....	\$300.00
Marching Band.....	\$500.00
Music .....	\$150.00
School Officers.....	\$200.00

Fees may be waived in accordance with state regulations. For information on fee waivers, refund policies, and other details, contact your school administrator.

**CANYONS SCHOOL DISTRICT  
BREAKFAST/LUNCH PRICES**

	<u>BREAKFAST</u>	<u>LUNCH</u>
Elementary	\$0.90	\$1.75
Secondary	\$1.10	\$2.00
Adults	\$2.00	\$3.00
Reduced	\$0.30	\$0.40

### **Check Cashing and Change Policy**

The school does not cash checks. We accept checks and cash only for the exact amount of registration fees and approved school expenses. We do not accept two-party or out-of-state checks. Insufficient funds checks will be turned over to a collection agency for processing and collection. Change is not made in the main office. There is an ATM machine located on outside of the main office for student convenience. Credit Card/Debit payments are only accepted currently through your skyward account online.

### **Fines**

Fines will be assessed to cover the cost of damage or loss of school property such as books, desks, etc. A fine for vandalism will be assessed and the cost of repairs/replacement will be assessed to the student. Vandalism in excess of \$200 can result in an expulsion from school.

Fines may also be viewed and paid online with a credit card through the student's Skyward fee management. If a student has a fine, statements will be emailed or mailed multiple times throughout the school year. Fines that are not paid will be sent to a collection agency for processing and collections.

**Senior Cap, Gown and Yearbooks will be withheld from students until all fines are paid.**

### **Refunds**

#### Students Transferring Out of the District

1. Fees are fully assessed and fully refundable for the first week of the school year.
2. The school will issue a check according to refund schedule (available in the main office). After the first week of school, checks are to be issued to the students' parent/guardian and/or mailed to them per their request.
3. A student's activity card must be returned to receive the activity fee refund.

#### Students Transferring Within the District

1. If a student has a fee waiver agreement, it will be forwarded to the school receiving the student when requested.
- All fees are fully refundable before the first day of school. The yearbook fee is refundable to students who withdraw from school before October 30. All other fees are not refundable.

**Fundraising funds are non-refundable and non-transferrable.**

## School Lunch

Students eat lunch in the Commons Area. A well-balanced breakfast is offered at a cost of \$1.10; lunch is offered to students at a cost of \$2.00\* per day. Additional items are available for students wishing to purchase single food items. Prices range from \$.50 to \$3.00.

If a student's account goes into the negative (any amount over \$10.00), they will not be able to get lunch until their account is brought to a positive amount.

All persons eating in the Commons are expected to:

- (a) dispose of all lunch litter in waste cans
- (b) leave the table and floor clean, and
- (c) return trays, plates, and utensils to the dishwashing area.

Students who fail to comply with these rules of common courtesy (such as throwing food, and sitting or walking on tables) will be requested to assist in cleaning the Commons Area and may lose school lunch privileges. Repeated or serious offenses may result in suspension/parent conference, etc.

\*Lunch prices are subject to change

## **Comprehensive Guidance Program**

Students and parents can make an appointment to see a guidance counselor on an individual basis throughout the school year. School counselors can guide students in the areas of academic planning, career guidance, and personal concerns.

Each year, every student and his/her parent's meet with a guidance counselor to discuss the student's ***Plan for College and Career Readiness***. During the Plan CCR topics discussed include: graduation requirements, 4-year high school planning, college entrance requirements, college planning and selection, career center resources, student services, grades, test taking strategies, and academic testing.

## **College and Career Ready Timeline**

### **Freshman Year**

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle.

Keep grades high for the best GPA and class rank. Get involved in school activities, leadership opportunities, and community service. Investigate and explore how your interests and abilities relate to careers. Create a college and career folder to keep track of all grades, awards, and involvement activities.

### **Sophomore Year**

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle. Keep grades high for the best GPA and class rank. Get involved in school activities, leadership opportunities, and community service.

Take the PLAN test (practice ACT). Use your results to maximize your strengths. Examine your abilities and interests and how they relate to the world-of-work interest inventory from the PLAN test. Investigate careers, education, and training of jobs.

Create a resume of your skills and experience.

Continue to track grades, awards, and involvement activities for your college and career folder.



## **Junior Year**

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle.

Keep grades high for the best GPA and class rank.

Get involved in school activities, leadership opportunities, and community service. Take the ACT test. Use your results to maximize your academic strengths. Examine your abilities and interests and how they relate to careers. Explore careers, colleges, universities, and other training programs.

Investigate and tour colleges with academic programs of your interest.

Update your resume and continue tracking grades, awards, and involvement activities.

## **Senior Year**

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle. Keep grades high for the best GPA and class rank. You may (optional) register to take the ACT test multiple times. Check college requirements to see if they require the SAT test. Visit colleges that have academic programs of your interest. Attend Alta's college day and other regional college and financial aid/scholarship presentations. Explore scholarship opportunities. Most scholarships are awarded from the college you chose to attend and are based on merit, leadership, diversity, and talent. There are many private organizations that fund scholarships. Visit Alta's website for more financial aid/scholarship information:  
[www.ahs.canyonsdistrict/counseling.org](http://www.ahs.canyonsdistrict/counseling.org)

Male students must register for selective service ([www.sss.gov](http://www.sss.gov)) on 18<sup>th</sup> birthday to be eligible for federal financial aid. Register for the FAFSA (Free Application of Federal Student Aid) at [www.fafsa.gov](http://www.fafsa.gov). Many scholarships require completion of the FAFSA. Apply to colleges. Pay close attention to DEADLINES! Send transcripts, test scores, and letters of recommendation to the colleges of your choice. Use the information from your college and career folder to complete college and scholarship applications. If you need a letter of recommendation from a teacher, give them a resume and enough time to write a letter for you.

## High School Graduation Requirements

### Class of 2018

4	English Language Arts
3	Math (minimum of Algebra 1 or Common Core Math 1)
3	Science (two of three must be from: Earth Science, Biology, Chemistry, Physics)
3.5	Social Studies (.50 Geography, .50 World Civilizations, 1 US History, .50 Gov't, .50 Elective Social Studies)
2	P.E./Health
1.5	Fine Arts
1	Career & Technical Education
.50	Computer Technology
.50	Financial Literacy
9.5	Electives
28	Total Credits

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### Advanced Diploma

#### *College and Career Readiness*

Standard Diploma requirements including completion of Math through Algebra 2 or Common Core Math 3, two of the three sciences must come from: Biology, Chemistry, or Physics, **and** 2 years of the same World Language (grades 8-12). Applications are due to Counseling Center by April 1 or senior year.

### Honors Diploma

#### *College and Career Readiness*

Advanced Diploma requirements including meeting benchmark scores on the ACT. Students must meet the following benchmark scores on the ACT test: English 18, Reading 21, Math 22 and Science 23. Applications are due to Counseling Center by April 1 of senior year.

## **PLAN CCR**

Each year every student and his/her parents will meet with a guidance counselor or another trained educator to discuss students college/career readiness. During this meeting the following items will be covered:

- Progress toward graduation
- Review of educational assessments (SAT, ACT, JCT, etc.)
- Career field selection
- Review of 4-year plan and confirmation of course selection for the following year as it relates to career field selection.

## **Class Changes**

It is important for a student to make wise decisions when registering for classes, based upon his/her PLAN CCR, graduation requirements and future goals of both work and education.

Alta High School offers an online scheduling system for students to select classes. There are three separate scheduling windows for students to add, drop, or make alterations to a schedule.

The only time a class change is made outside of the scheduling windows is for unusual circumstances in collaboration with a parent, teacher, administrator, counselor, and student where the situation presents itself as a necessary change. Some examples could include: a medical condition or situation, a student that has transferred to Alta from out of state, or a student that is in a class which is not an appropriate level.

## Testing

TEST	WHAT IS IT FOR?	WHO TAKES IT?
ACT	College admission test – Saturday test dates on actstudent.org All Juniors will take in Spring of Junior Year	Junior/Senior
AP TESTS	Earn college credit with a passing score	AP Students
PSAT/NMSQT	National Merit Scholarship qualifying test	Sophomores (practice/optional) Juniors (qualify)
ASPIRE		All sophomores
SAT	College admission test – Pre SAT	Junior / Senior
CPT	College placement test for admitting students to concurrent enrollment classes	Junior / Senior

### Parent/Teacher Conferences

Parent/teacher conferences are scheduled for September 25th and September 26th and February 27th and 28th. These conferences foster clear communication between parents and teachers. Parents are strongly encouraged to attend both conferences.

Anytime parents have concerns about their student's progress, they should call the school to leave a message or send an email to the appropriate teacher. If a conference with the teacher is necessary, it should be convenient for the parents but not take teachers out of regularly scheduled classes.

### Parent Teacher Student Association (PTSA)

Alta encourages all parents, teachers, and students to join the PTSA. The PTSA provides many services to the school and allows the entire Alta community to have input into improving Alta High. The dues for PTSA are \$10.00 and may be paid during online registration or separately in the main office.

## **Parking**

Utah State law permits each school district and school within the district to designate parking areas and that those parking areas may have rules enforced by school personnel as well as local law enforcement. At Alta High School, the southwest parking lot and designated sections of the west parking lot have been allocated for student parking.

Each vehicle parked at Alta High School must have a current school year parking permit properly displayed. Parking Contracts are available in the Main Office or online through online registration. Permits cost \$10.00 each. Due to limited parking space, only junior and senior students will be issued parking permits. Permits **MUST** be displayed properly. Failure to properly display a permit will result in a parking ticket with a fine.

Each permit holder must have a valid Utah driver's license. Those students who park in the parking lot must obey all rules and state laws. In addition, each student must provide written permission from a parent/guardian to drive a motor vehicle to school. In accordance with state laws, vehicles without a parking permit that is appropriately displayed may be ticketed, tagged with a sticker, booted, or towed at the owner's expense. Any unpaid tickets/fines may be sent to our collection agency.

The student's vehicle may be searched when on school property if school authorities have reasonable suspicion that materials in violation of federal, state, county, municipal, or school codes are stored within the vehicle. Any such materials or other improper items found during the course of the search may be seized and used as evidence in school disciplinary hearings and legal proceedings.

Students who illegally park in the faculty reserved area, in the visitors parking area, in handicapped parking, or in any "no parking" zone will be ticketed, booted, and/or towed. Any unpaid tickets/fines may be sent to a collection agency.

Repeat offenses (more than 4 tickets) may result in being booted or towed at the owner's expense.

All cars parked on the drivers' education range must be moved by 3:00 p.m. Cars not moved are subject to towing.

### Drop Off/Pick-up Zone

Alta parents who bring their students to school in cars or car pools are asked to use the northwest parking lot for student drop-off in the morning and pick-up in the afternoon. Cars are routed into the northwest parking lot onto a one-way driveway from 10th East and out on to 110th South. The east parking lot is reserved for staff parking only. The bus zone is for buses only, no student pick up or drop off is allowed in this area. Sandy City Police will cite persons using the east parking lot as a drop-off for students.

Due to our limited parking area, we need to have total cooperation from all student drivers and their parents. Students would be wise to take advantage of car-pooling and/or district buses and limit driving to necessary situation.

## Student Clubs & Organizations

Alta High School offers students the opportunity to belong to and form multiple types of clubs for all interests. There are clubs associated with academic curriculum, as well as non-curricular clubs. Students are able to join clubs throughout the school year. During the month September Alta will hold club rush week where students are able to visit different club tables to learn about and join any club. We encourage all students to be engaged and join a club. If there is not a club that interests a student a new club can be formed prior to October 1<sup>st</sup> 2017. A club has to have a charter, an advisor, and at least 7 members to be considered for club status. Below is a list of some clubs Alta offers:

### **Curricular**

DECA  
FBLA  
FCCLA  
HOSA  
MATH  
Academic Decathlon  
Skills USA  
French  
German  
Drama  
Art  
MUN  
First Robotics  
NHS (National Honor Society)  
LIA  
Creative Writing  
TSA  
Accipitor Staff  
Ballroom Dance Team  
Cheerleading  
Dance Company  
Euphony  
Debate (Forensics Team)  
Hawkeye  
UHSAA Recognized Teams

### **Non-Curricular**

Anime  
Key  
Earth  
Chess  
Hawkapella  
Pokemon  
Mountain Bike  
Peer Leadership (PLT)  
GSA  
Boys Lacrosse  
Girls Lacrosse  
Women in Action  
Book Club  
Medieval Club  
High Tea Society

## **Student Opportunities**

Academic letters – The Counseling Center processes and distributes all Academic Letters.

Athletic Letters – The coaches of each sport will process and distribute all Athletic Letters.

Bookstore – Teaches retail skills by selling food and school supplies during lunches. Students must be currently enrolled in a marketing class.

Honor Roll – All students with a 3.5 or higher GPA become Honor Roll students.

Internships – Students have the opportunity to explore various career fields by spending one semester working with local business, industry, professionals and government agencies.

Preschool (Mini Hawks) – Students apply child development skills in a preschool setting.

Sterling Scholars – Outstanding students are selected in each department based on GPA, leadership, activities and community service.

## **Patriotism and Respect for the Flag (CSD Policy JIC)**

The flag of the United States of America shall be appropriately displayed at all schools in keeping with customary and accepted practices. Students shall show proper respect for their country's emblem. Instruction should include the frequent repeating of the Pledge of Allegiance by students and teachers. Discourteous treatment of the flag or other national symbols shall be cause for disciplinary action

### **Report Cards**

Report cards will be available online on Skyward to students at the end of each quarter.

## **Alta Aretè Senior Student Recognition Program**

Aretè (ah-reh-'tay) is the Greek work for excellence. Alta's quest for excellence in academics, activities, athletics and attitudes, together with the school's efforts to encourage and maximize student achievement, led to the creation of the Aretè Program. Aretè is a structured, strategic plan designed to elevate Alta students to even higher ALTAitudes by offering tangible incentives, rewards and recognition. It recognizes effort, self-discipline and academic prowess as factors of success.

Students need to meet the criteria listed to earn the Pinnacle card. Once a student has qualified for a card, he/she may obtain an application form from the Counseling Center or from the Alta High website. Applications for the first quarter are issued the first two weeks of the school year and are due one week later. Applications for subsequent quarters are available the day report cards are issued and are due one week later.

**A student must apply by the deadline to be considered for the Pinnacle card. Rewards are presented after the application has been verified. Aretè Program achievement is based on work completed in grades 9, 10, 11 and 12 only.**

### **Criteria For Earning the Aretè Pinnacle Card**

Awarded during the senior year; expires at the end of the school year. Students must have no more than 2 absences and 2 tardies per quarter\*, must have eight (8) quarters of 4.0 GPA, and an ACT score of 28 or higher or a SAT score of at least 1520.

### **Rewards for Earning the Aretè Pinnacle Card**

1. Reserved parking space. Not transferrable even if student earning the award is in a carpool.
2. Free entrance to all Alta activities – excluding Junior Prom and Senior Dinner Dance
3. One free picture package – excluding Junior Prom and Senior Dinner Dance
4. \$25 discount on purchase of yearbook
5. Aretè hoodie



## **HAWK “FLIGHT” MEDALLION**

Alta High School has a large and diverse student body consisting of students with many differing talents and abilities. The purpose of the Hawk Medallion is to encourage and challenge students to be involved in a wide variety of activities **while attending Alta High School**. The hope is to have students who are well rounded and participate in several activities. **Only 50 points will be accepted within one particular area**. The focus is to reward engagement and not necessarily achievement. Students may apply during their senior year. It is the student’s responsibility to pick up an application for the Hawk Medallion from the Counseling Center and to **return the completed application to your counselor by May 4th**. Students will be recognized at graduation and at an awards event at the end of his/her senior year.

A student must earn a minimum of **200 points** to qualify for this award. Class of 2018 & 2019 (200 points). Points can accumulate from 9<sup>th</sup> through 12<sup>th</sup> grade. The following point values apply to each year of participation at Alta High School. Activities participated in at other schools will not be accepted. **Signatures verifying participation from administrators, supervisors, teachers, counselors, and/or coaches from the respective area they supervise are required for each activity.**

Running for Class or Student Body Office	5 pts per election year
Student Body Officer	15 pts
Class Officer	5 pts per year
National Honor Society	5 pts per year
<b>Club Membership</b>	5 pts per club per year
(FBLA, Skills USA, FCCLA, DECA, Robotics, HOSA, Mountain Biking, Hockey, PTSA etc.	
<b>Activity Membership</b>	5 pts per membership per year
(Orchestra, Debate, Yearbook, Newspaper, Wind Ensemble, Jazz Band, Percussion, Madrigals, Concert Choir, Drama, Stage Tech, Mixed choirs, Concert Band, Symphonic Band, Cheer, Drill, Dance Company, Academic Decathlon etc.	5 additional pts per year for auditioned groups
Athletic Team membership (includes Marching Band)	5 pts per sport
Year Sterling Scholar Application	5 pts per application
School Sterling Scholar	15 pts
Sterling Scholar Finalist	20 pts
State Sterling Scholar	30 pts
Taking PSAT exam	5 pts
Taking Plan test (10 <sup>th</sup> grade)	5 pts
Taking ACT or SAT	5 pts
Concurrent Enrollment Classes	1 pt per class
AP classes	2 pts per class
AP test	5 pts each
Parents attend CCR’s Conference	5 pts each year

CTE Competition (HOSA, DECA, FCCLA, Debate etc.)	5 pts per competition (10 per year max)
Art show or science fair participant	5 pts (per event)
National Merit Scholar Semi-Finalist	20 pts
National Merit Scholar Finalist	30 pts student
Athlete of the Month	10 pts
Member of a Student Committee (not class officer)	3 pts per year
Fewer than 4 absences per year (total)	5 pts per year
Fewer than 8 tardies per year (total)	5 pts per year
Perfect attendance (no absences, no tardies, includes Advisory)	2 pts per quarter (20 points for entire year)
No Discipline Referrals	3 pt per quarter
Tutor to other students (signed by a teacher)	5 pts per year
Arete	5 pts per semester earned
Honor Roll (3.5 or higher)	3 pts per quarter
GPA above 3.0 but not honor roll	1 pt per quarter
Participation in school musical or play	5 pts (max 3 per year)
Athletic Team Manager	5 pts per sport
Raise GPA from previous quarter	½ pt increase (2 pts) or 1 pt increase
Articles / Artwork to school paper	5 pts per year
Voting in school elections	1 pt per election (2 max per year)
Girls/Boys State	10 pts
Art Show or Science Fair finalist	10 pts
Region Solo and Ensemble	5 pts (per year)
State Solo and Ensemble	10 pts (per year)
Academic or Athletic Letter	10 pts
Peer Leadership Team	10 pts
Latinos in Action	10 pts
Student Ambassador	10 pts
Hawk Hero	2 pts
Principal's Roundtable	10 pts
Diversity Awareness (Batey)	5 pts
Social Studies Colloquium	2 pts (per speaker)

**Alta High School Hawk “Flight” Medallion Application**

Student is responsible for completing the following application and submitting it to his/her Counselor for approval, by May 4th. Students will be honored and recognized at graduation for their merits and community engagement at AHS.

Activity	Date/s	Advisor	Points
		<b>Total =</b>	

Student: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent: \_\_\_\_\_

Counselor: \_\_\_\_\_

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

\*Student must also include an essay (not to exceed 100 words) of how his/her participation at AHS has made an impact and difference in his/her life.

### **Visitors**

A visitor is defined as anyone who is not a registered student or Canyons District employee assigned to Alta High School.

Alta High has a “No Visitor” policy, except for those that have been invited to speak or help in a classroom, or others conducting school business. All visitors must sign in and receive a visitor’s badge from the Attendance Office.

Other visitors are welcome only before and after school. Violators visiting during school hours may be issued a trespass citation.

Children are not to be brought to the high school by their older brothers and sisters during the regular school day.

### **Work-Based Learning**

Work-Based Learning (WBL) provides students with career awareness, career exploration and career pathway preparation for K-12 students. Through the Work-Based Learning opportunities students will be able to make better decisions leading to scholastic student motivation and improved post-secondary prospects. These opportunities will be presented through the following Work-Based Learning activities:

- Student Internships
- Career Fairs
- Job Shadows
- Guest Speakers
- Field Studies
- Apprenticeships

Our vision is to support students with career skills and knowledge that will enable them to plan for their futures.

## Canyons School District 2017 - 2018 School Year Calendar

K - 12

August 2017							September 2017							October 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5							1	2	3	4	5	6	7	New Teacher Orientation	Aug 17	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	Teachers at School (Contract Days)	Aug 18, 21, 22
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	First Day of School	Aug 23
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	First Day of School for Kindergarten	Aug 28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					Labor Day Recess	Sept 4
																					No Student Day/Data Day	Sept 22
November 2017							December 2017							January 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4							1	2	1	2	3	4	5	6	Midterm Quarter Grades 6-12	Sept 25
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	Parent/Teacher Conferences High Schools	Sept 25, 26
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	Parent/Teacher Conference Middle Schools	Sept 26, 27
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	Parent/Teacher Conference Elementary Schools	Sept 27, 28
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				Early Out Elementary	Sept 28
							31														No Student Day (Compensatory Day)	Sept 29
February 2018							March 2018							April 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3					1	2	3	1	2	3	4	5	6	7	K-S Trimester Midterms	Oct 6
4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14	Fall Recess	Oct 19, 20
11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21	End of 1st Quarter Term Grades 6-12	Oct 27
18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28	No Student Day: Grading/ Teacher Preparation Day	Oct 30
25	26	27	28				25	26	27	28	29	30	31	29	30						K-S Trimester End	Nov 20
																					Thanksgiving Recess	Nov 22 - 24
May 2018							June 2018															
S	M	T	W	T	F	S	S	M	T	W	T	F	S									
		1	2	3	4	5							1	2								
6	7	8	9	10	11	12	3	4	5	6	7	8	9									
13	14	15	16	17	18	19	10	11	12	13	14	15	16									
20	21	22	23	24	25	26	17	18	19	20	21	22	23									
27	28	29	30	31			24	25	26	27	28	29	30									

**Legend:**

- New Teacher Orientation
- Teachers at School (contract days)
- Start and End of School Year
- First Day of School for Kindergarten
- K-S Trimester Midterms
- K-S Trimester End
- Midterm Quarters Grades 6-12
- Quarter Term End Grades 6-12
- Holiday and Recess Days
- Parent/Teacher Conferences
- PD and Compensation Days

**Notes:**

- Red A Day
- Black B Day

(Note: School emergency closure days will be made up first on Presidents' Day and then during Spring Recess)

**Event Schedule:**

- Aug 17: New Teacher Orientation
- Aug 18, 21, 22: Teachers at School (Contract Days)
- Aug 23: First Day of School
- Aug 28: First Day of School for Kindergarten
- Sept 4: Labor Day Recess
- Sept 22: No Student Day/Data Day
- Sept 25: Midterm Quarter Grades 6-12
- Sept 25, 26: Parent/Teacher Conferences High Schools
- Sept 26, 27: Parent/Teacher Conference Middle Schools
- Sept 27, 28: Parent/Teacher Conference Elementary Schools
- Sept 28: Early Out Elementary
- Sept 29: No Student Day (Compensatory Day)
- Oct 6: K-S Trimester Midterms
- Oct 19, 20: Fall Recess
- Oct 27: End of 1st Quarter Term Grades 6-12
- Oct 30: No Student Day: Grading/ Teacher Preparation Day
- Nov 20: K-S Trimester End
- Nov 22 - 24: Thanksgiving Recess
- Dec 5: Midterm Quarter Grades 6-12
- Dec 20 - Jan 1: Winter Recess
- Jan 15: Martin Luther King Jr. Day Recess
- Jan 18: K-S Trimester Midterms
- Jan 18: End of 2nd Quarter Term Grades 6-12
- Jan 19: No Student Day: Grading/ Teacher Preparation Day
- Feb 16: No Student Day/Data Day
- Feb 19: Presidents' Day Recess
- Feb 22: Midterm Quarter Grades 6-12
- Feb 26, 27: Parent/Teacher Conferences Middle Schools
- Feb 27, 28: Parent/Teacher Conference High Schools
- Feb 28, Mar 1: Parent/Teacher Conference Elementary Schools
- Mar 1: Early Out Elementary
- Mar 2: No Student Day (Compensatory Day)
- Mar 6: K-S Trimester End
- Mar 23: End of 3rd Quarter Term Grades 6-12
- Apr 2 - 6: Spring Recess
- Apr 24: K-S Trimester Midterms
- May 2: Midterm Quarter Grades 6-12
- May 28: Memorial Day Recess
- Jun 7: End of School

\*Every Friday is an Elementary Student Early Out Day  
\*\*Elementary early out Sept 28 and Mar 1  
\*\*\*This calendar is not for Brighton Students